

E7 Professional Training

Resource Person:

Md. Mojaffor Hossain Rony (ACCA Affiliate)

of BDCONS Chief Operating Officer, E7 Professional Training Trainer of QuickBooks, Practical Accounting, Professional Trainer Tally.ERP9.XERO, Troyee Accounting Software. Advanced Excel, Practical Accounting

Md. Monir Hossain Consulting Manager

Tally and Professional Accounting
Computer Fundamental & MS Office 2007-13
Basic and Advanced Excel

Author of

Practical Accounting Training

“It’s not a single Paper it’s an opportunity to makes your carrier great”

Do you know what types of works need to learn as an Accountant & how to do all that properly?

If you don't know that's not problem. Good news is that we are here to train you accounting practically. This training makes you a perfect accountant we believe.

You’re Benefits:

- Practical Workshop on-
 - Garments Company
 - Packaging Company
 - Hospital, Diagnostic Centre
 - Oil Mills Company
 - University Accounts Maintain
 - Developer Company
- 3 Months Internship Opportunity under Consultancy Firm
- Job Reference
- Certification On Practical Accounting
- Training repeat opportunity for life time

You will be able to learn:

- Accounting Basics
- Debit Credit Rules
- Types of Accounts
- Documentation
- Introduction with documents
- Introducing with various types voucher
- Practical terminology of business
- Approval
- Bill and Voucher approval process
- Recording Transactions
- Writing Day Book
- Writing Voucher
- Introducing with Ledger Book
- Posting to Ledger Book
- Closing and opening an Account
- Spreadsheet Integration
- Entering Daybook
- Journal in Excel
- Preparing Trial Balance
- Preparing Profit and Loss A/c
- Preparing Balance Sheet
- Preparing Equity Statement
- Introduction to Accounting Software
- Benefits of an automated system
- Banking
- Introducing with various types of Bank Accounts
- Introducing with banking services available to business
- Working with Bank
- Bank Reconciliation
- Necessary documents of business
- Necessary documentation of accounts
- Cheque Register
- And so on....

Registration going on-

Practical Accounting Training

- **Class Schedule:**
Starting Date: Friday, November 9, 2018 &
10 consecutive Fridays.
Last date of registration: November 6, 2018
Duration: 09:00 AM - 01:00 PM
Length: 40 Hours
Course fee: BDT 10000/-(Ten Thousand Taka Only)